

CERTIFICATION OF ENROLLMENT

SENATE BILL 6718

Chapter 245, Laws of 1996

54th Legislature
1996 Regular Session

ARCHIVES AND RECORDS MANAGEMENT--FUNDING

EFFECTIVE DATE: 7/1/96

Passed by the Senate March 4, 1996
YEAS 42 NAYS 3

JOEL PRITCHARD

President of the Senate

Passed by the House March 1, 1996
YEAS 85 NAYS 12

CLYDE BALLARD

**Speaker of the
House of Representatives**

Approved March 28, 1996

MIKE LOWRY

Governor of the State of Washington

CERTIFICATE

I, Marty Brown, Secretary of the Senate of the State of Washington, do hereby certify that the attached is **SENATE BILL 6718** as passed by the Senate and the House of Representatives on the dates hereon set forth.

MARTY BROWN

Secretary

FILED

March 28, 1996 - 5:20 p.m.

**Secretary of State
State of Washington**

SENATE BILL 6718

AS AMENDED BY THE HOUSE

Passed Legislature - 1996 Regular Session

State of Washington 54th Legislature 1996 Regular Session

By Senators Sutherland, McDonald, Finkbeiner, Winsley, Haugen and Hochstatter; by request of State Archivist

Read first time 01/26/96. Referred to Committee on Ways & Means.

1 AN ACT Relating to archives and records management; amending RCW
2 40.14.025 and 40.14.027; adding a new section to chapter 36.22 RCW;
3 creating a new section; providing an effective date; and providing an
4 expiration date.

5 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF WASHINGTON:

6 NEW SECTION. **Sec. 1.** A new section is added to chapter 36.22 RCW
7 to read as follows:

8 In addition to any other charge authorized by law, the county
9 auditor shall charge a surcharge of one dollar per instrument for each
10 document recorded. Revenue generated through this surcharge shall be
11 transmitted monthly to the state treasurer for deposit in the archives
12 and records management account. These funds shall be used solely for
13 providing records scheduling, security microfilm inspection and
14 storage, archival preservation, cataloging, and indexing for local
15 government records through the regional branch archives of the
16 division. This section shall expire June 30, 2001.

17 NEW SECTION. **Sec. 2.** It is the intent of the legislature that the
18 fee imposed under section 1 of this act be reviewed before the

1 expiration date of that section. The legislature may continue or
2 modify the fee as necessary for adequate and proper funding of the
3 archives and records management account.

4 **Sec. 3.** RCW 40.14.025 and 1991 sp.s. c 13 s 5 are each amended to
5 read as follows:

6 (1) The secretary of state and the director of financial management
7 shall jointly establish a ((schedule of fees and charges governing
8 the)) procedure and formula for allocating the costs of services
9 provided by the division of archives and records management to
10 ((other)) state agencies((, offices, departments, and other entities.
11 The schedule shall be determined such that the fees and charges will
12 provide the division with funds to meet its anticipated expenditures)).
13 The total amount allotted for services to state agencies shall not
14 exceed the appropriation to the archives and records management account
15 during any allotment period.

16 There is created the archives and records management account in the
17 state treasury which shall consist of all fees and charges collected
18 under this section, section 1 of this act, and section 4 of this act.
19 The account shall be appropriated exclusively for ((use by the
20 secretary of state for)) the payment of costs and expenses incurred in
21 the operation of the division of archives and records management as
22 specified by law.

23 **Sec. 4.** RCW 40.14.027 and 1995 c 292 s 17 are each amended to read
24 as follows:

25 State agencies shall collect a surcharge of twenty dollars from the
26 judgment debtor upon the satisfaction of a warrant filed in superior
27 court for unpaid taxes or liabilities. The surcharge is imposed on the
28 judgment debtor in the form of a penalty in addition to the filing fee
29 provided in RCW 36.18.012(3). The surcharge revenue shall be
30 transmitted to the state treasurer for deposit in the archives and
31 records management account ((, or procedures for the collection and
32 transmittal of surcharge revenue to the archives and records management
33 account shall be established cooperatively between the filing agencies
34 and clerks of superior court)).

35 Surcharge revenue deposited in the archives and records management
36 account shall be expended by the secretary of state exclusively for
37 ((the payment of costs and expenses incurred in the provision of public

1 ~~archives and records management services to)) disaster recovery,~~
2 ~~essential records protection services, and records management training~~
3 ~~for local government agencies by the division of archives and records~~
4 ~~management. The secretary of state shall ((work)) with local~~
5 ~~government representatives ((to)) establish a committee to advise the~~
6 ~~state archivist on the local government archives and records management~~
7 ~~program. ((Surcharge revenue shall be allocated exclusively to:~~
8 ~~(1) Appraise, process, store, preserve, and provide public research~~
9 ~~access to original records designated by the state archivist as~~
10 ~~archival which are no longer required to be kept by the agencies which~~
11 ~~originally made or filed them;~~
12 ~~(2) Protect essential records, as provided by chapters 40.10 and~~
13 ~~40.20 RCW. Permanent facsimiles of essential records shall be produced~~
14 ~~and placed in security storage with the state archivist;~~
15 ~~(3) Coordinate records retention and disposition management and~~
16 ~~provide support for the following functions under RCW 40.14.070:~~
17 ~~(a) Advise and assist individual agencies on public records~~
18 ~~management requirements and practices; and~~
19 ~~(b) Compile, maintain, and regularly update general records~~
20 ~~retention schedules and destruction authorizations; and~~
21 ~~(4) Develop and maintain standards for the application of recording~~
22 ~~media and records storage technologies.))~~

23 NEW SECTION. Sec. 5. This act takes effect on July 1, 1996.
Passed the Senate March 4, 1996.
Passed the House March 1, 1996.
Approved by the Governor March 28, 1996.
Filed in Office of Secretary of State March 28, 1996.